

COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY

(Abstract)

Proposal for launching a new initiative- Short term Upskilling Internship Programme' - Resolution of the Syndicate -Communicated-Orders issued.

Internal Quality Assurance Cell

No.CUSAT/IQAC.A1/1498/2025

Dated,KOCHI-22,08.04.2025

Read:-Resolution on Item No. 732.23 in the minutes of the meeting of the Syndicate held on 14/02/2025

ORDER

The Syndicate, vide the agenda item referenced above, considered the recommendations of its Standing Committees on Finance & Purchase and Academic Matters, the proposal submitted by the Director, IQAC, regarding the launch of a new initiative in the University titled '**Short term Upskilling Internship Programme**'.

The Syndicate resolved to approve the proposal removing the provision for remuneration envisaged in the same. The Syndicate also resolved to authorize the Department Council to conduct the selection process and all related activities for the Upskilling Internship Programme.

Orders are, therefore, issued communicating the resolution of the Syndicate.

The guidelines of the programme, modified as per the resolution of the Syndicate, is appended (Appendix I)

Dr. Arun A U *
Registrar

To:

1. The Heads/Directors/ Principals of all Departments/Schools/Centres
2. The Joint Director, Kerala State Audit Department
3. The Planning & Development Officer/JR (Administration/Academic/Finance)
4. PS to Vice-Chancellor/ PS to Pro-Vice Chancellor/ PA to Registrar/ PA to Finance Officer/PA to CE
5. Day File / Stock File / File Copy

* This is a computer generated document. Hence no signature is required.

Guidelines for Upskilling Internship Training Programme

The Syndicate, in its meeting held on **14/02/2025**, approved a new initiative proposed by the **Internal Quality Assurance Cell (IQAC)** to launch a **Short-Term Upskilling Internship Training Programme** at the University. This initiative is targeted at recent graduates from colleges and universities, aiming to provide them with practical exposure and real-world problem-solving experience in a research-oriented environment. Participants will gain hands-on training using the sophisticated instruments and facilities available at **CUSAT**, complementing their theoretical knowledge with practical skills and thereby improving their **employability and technical proficiency**.

Objectives

- Bridge the gap between academic learning and industry requirements.
- Facilitate capacity development by exposing young graduates to cutting-edge research.
- Enhance employability by helping participants acquire industry-relevant technical skills.
- Nurture potential researchers for future academic or research pursuits.
- Promote collaboration between **CUSAT** and other educational institutions.
- Optimize and sustainably utilize available laboratory facilities and resources.

The Scheme

This is a **fee-based, full-time internship programme** offered by the academic departments or centres of the University. The primary focus is on **practical training** to enhance participants' technical competencies, research aptitude, and job readiness.

- Each participant will be assigned a **faculty guide**.
- Departments may also engage **PhD scholars** to support the training.

- Departments are free to design and offer the programme **individually** or in **collaboration** with other departments.
- Programme content should prioritize **hands-on sessions** and **real-world applications**.

Programme Details

Duration	1 to 3 months (Full-time)
Eligibility	Graduates / Postgraduates
Offered by	Teaching Departments / Centres
Number of Seats	As decided by the individual departments
Selection Process	Based on previous academic performance and interview
Programme	Designed by the coordinating department(s) with emphasis on practical
Content	training
Fees	₹6,000/- per participant
Certification	Certificate issued by the Head of the Department upon successful completion

Fee Distribution

- **70%** to the **Department Development Fund (DDF)** of the coordinating department(s) from which all programme-related expenses shall be met
- **30%** to the **Cochin University Fund (CUF)**

Implementation Procedure

Departments/Centres shall design the programme (including content, number of seats, duration, etc.). The Department Council will conduct the selection process and manage all related activities. The programme shall be notified by the department under intimation to the University. The department will collect the fees and ensure proper distribution as per the above guidelines.

COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOGY



732nd MEETING OF THE SYNDICATE

Date 14.02.2025

AGENDA ITEM : 732.23

New Initiatives – Proposal on Upskilling Internship Programme – Consideration of –Reg.

The Syndicate considered along with the recommendations of its Standing Committees on Finance & Purchase and Academic Matters, the proposal submitted by the Director, IQAC, regarding the launch of a new initiative in the University titled 'short term Upskilling Internship Programme'.

The Syndicate resolved to approve the proposal removing the provision for remuneration in the proposal.

The Syndicate also resolved to authorize the Department Council to conduct the selection process and all related activities for the Upskilling Internship Programme.

(IQAC)

REGISTRAR